



## PUBLIC WORKS COMMITTEE MINUTES

4:00 PM October 04, 2023

City Hall 2<sup>nd</sup> Floor Large Conference Room

### **CALL TO ORDER**

Members Present: Councilors Gary Bode and Ron DeValois

Members Absent: Jerry Kuiken with notice

Staff Present: Mayor Scott Korthuis; City Administrator John Williams; Public Works Director Jon Hutchings; Programs Manager Mark Sandal; and Office Manager Heather Sytsma

Public Present: David Vos, Marty Gering

### **ACTION ITEMS**

#### **1. Review Minutes from September 14, 2023**

##### **Action**

***The minutes from September 14, 2023, were recognized and accepted by the Committee.***

#### **2. Parking on Judson – Toby Janzen**

Sandal explained that Toby Janzen has plans to build multi-family units at 710 and 712 Judson Street, within the project boundary of the Judson LID Phase 3 project to occur in 2025. His plans include multiple multi-family units. The units on the alley are required to have off street parking. Currently, the project plans show angled parking in front of this address; however, if Janzen is required to have on-site parking, the driveway cuts will eliminate the ability to have on-street parking. The Planning Department has tentatively accepted Janzen's request to meet on-site parking with on street parking in lieu of the requirements for the units on Judson Street. The question remaining is how the property is assessed to participate in the future street improvements (10<sup>th</sup> Street) and whether parking permits can be issued for these properties.

Hutchings proposed that the allowance of on-street parking should be reviewed by the City attorney. Williams stated that future legislation limits what parking restrictions can be imposed by municipalities. Hutchings noted that there are other commercial businesses downtown seeking to add upstairs apartments, and the City needs to have clear rules regarding the use of City parking.

##### **Action**

***The Committee requested that staff bring back an exhibit showing Judson Phase 3 angle parking and also showing the number of stalls lost by potential driveway cuts at this location.***

## **INFORMATION ITEMS**

### **3. Lead Line Inventory Required by Environmental Protection Agency via Department of Health**

On January 15, 2021, the United States Environmental Protection Agency issued Lead and Copper Rule Revisions that went into effect December 16, 2021. The rule requires Group A water systems to submit service line inventories to the state by October 16, 2024.

In 1986, Congress prohibited the use of lead pipes in waterlines. The City has never used lead pipe in waterline construction, but some homes may have lead pipe from the meter to the house. To be inclusive of all homes that could potentially contain lead pipes, 1,500 homes in Lynden have been identified as being constructed prior to 1988. These residents will be sent a letter explaining the Lead and Copper Rule Revisions and will be asked to mail back a postage-paid postcard stating what type of waterline the home has. Notification is planned to begin in October to meet the October 2024 deadline.

### **4. Projects Update**

The Committee briefly reviewed the current projects.

## **NEW BUSINESS:**

### **5. Request for Cedar Drive Update**

David Vos asked for an update on the Cedar Drive project. Korthuis affirmed that it is in the budget for 2024. The Committee discussed the various utilities associated with the project and how they will be remedied.

### **6. Revisit Ordinance No. 23-1667 Parking and Loading**

Williams reminded the Committee that in March 2023, they voted to remove parking restrictions on Evergreen Street at the request of Charlie's Auto Body. As a result of this, the City is receiving complaints that semitrucks and delivery trucks are unable to negotiate turns and driveways along Evergreen Street and Agronomy Way. Williams, Hutchings, and Streets Superintendent Dale TeVelde visited the site to determine how to best meet the needs of all businesses in this area.

To start, "No Truck or Trailer Parking" signs will be placed at each end of Evergreen Street and Agronomy Way, and curbs will be painted yellow to further delineate available on-street parking. The amount of yellow curb will be determined after meeting with area businesses and determining turning radius needs of the trucks in use.

**ADJOURNMENT:** The meeting was adjourned at 4:50 pm.

**NEXT MEETING:** November 1, 2023